



MINUTES

Association Executives Council
Date: Tuesday, October 2, 2007, 3:30 p.m.
Williamsburg Lodge
Williamsburg, Virginia

Presiding: Karen Dearman Bailey, 2007 Chair

- 1) Call To Order
The meeting was called to order by Chairman Dearman Bailey
It was MOVED, SECONDED AND VOTED to approve the Minutes of the meeting held February 9, 2007.
- 2) Christine Martine, Executive Director, Real Estate Board, DPOR spoke of current REB initiatives and provided handout information.
- 3) Lisa Fowler, PhD, and John McClain, AICP Senior Fellow and Deputy Director of George Mason University spoke of current research programs and future interests of state research opportunities.
- 4) John Daly, VREEF, spoke of grant opportunities for local associations.
- 5) Denise Rosendaal, PWAR, spoke of RCE and CAE education and designation opportunities.
- 6) Policy on Association Executive Council

After review and revision of the proposed policy (shown below), it was MOVED, SECONDED AND VOTED to approve the Role of AE Council and Liaisons and to include as appendix to VAR Policy Manual as information not requiring PB approval.

Role of AE Council and Liaisons (Revised 10/2/07)

Role/Purpose of the AE Council

The purpose of the Association Executive Council is to provide encouragement and resources for chief staff officers and association staff to enhance their professionalism and management skills and to provide local association perspective in the decision making and planning process of the Virginia Association of REALTORS®.

Term - Chair One Year

Term - Vice Chair One Year, succeeding Chair

Method of Appointment - Vice Chair elected by the Council

Each chief staff executive officer will serve as a voting member.

AE Liaisons appointed to the following groups:

Policy Board

Only chief staff executive officers may serve as local association liaison to the Policy Board. The role of the AE liaison is to provide local association perspective in issue discussions. The AE liaison does not represent a particular constituency or organization, but represents the interest of all local organizations. The liaison will be expected to attend and participate in all scheduled meetings.

MINUTES / Name of Committee

Date

Page 2

An amount shall be budgeted each year to help offset expenses incurred by the Association Executive member of the Policy Board while attending Policy Board meetings.

Term - One Year

Method of Appointment - Appointed by the President-elect, as noted in VAR Policy

Full Voting Member

Advocacy and Special Interest Groups

A local chief staff executive officer, or staff specialist, will be appointed to each of the following groups:-

Risk Management Advocacy Group
Information Management Advocacy Group
Public Policy Advocacy Group
Professional Development Advocacy Group
Property Management Council
Appraisal Alliance
Commercial Council
International Group
Relocation Council
Virginia Managers' Council
Standard Form Work Group
Investment Management Council

The role of the AE liaison is to provide local association perspective in issue discussions. The AG liaison does not represent a particular constituency or organization, but represents the interest of all local organizations. The liaison will be expected to attend and participate in all scheduled meetings.

Term - Generally two years, but at the discretion of the President-elect

Method of Appointment - Appointed by the President-elect, as noted in VAR Policy

Full Voting Member

VREEF Trustees

A local association chief staff executive officer, or staff specialist, will be appointed to the Virginia Real Estate Education Foundation for a two year term, and shall be a voting member of such group. The role of the AE liaison is to provide local association perspective in issue discussions. The AE liaison does not represent a particular constituency or organization, but represents the interest of all local organizations. The liaison will be expected to participate in all scheduled meetings.

Term - Two Years

Method of Appointment - Appointed by the President-elect, as noted in VAR Policy

Full Voting Member, except on questions that concern their local association's request

RPAC Trustees

A local association chief staff executive officer shall be appointed as an ex officio member of the RPAC Trustees. The role of the AE liaison is to provide local association perspective in issue discussions. The AE liaison does not represent a particular constituency or organization, but

MINUTES / Name of Committee

Date

Page 2

represents the interest of all local organizations. The liaison will be expected to attend and participate in all scheduled meetings.

Term - Generally two years, but at the discretion of the President-elect

Method of Appointment - Appointed by the President-elect, as noted in VAR Policy

Non-voting Member

Virginia Leadership Academy

A local association chief staff executive officer shall be appointed as a member of the Academy Trustees. The role of the AE liaison is to provide local association perspective in issue discussions. The AE liaison does not represent a particular constituency or organization, but represents the interest of all local organizations. The liaison will be expected to attend and participate in all scheduled meetings.

Term - One year

Method of Appointment - Appointed by the President-elect, as noted in VAR Policy

Full Voting Member

7) Appointment of 2008 Vice-Chair of Association Executives Council

It was MOVED, SECONDED AND VOTED to approve the appointment of the 2008 Vice-chair Winsome Sears.

8) The meeting was adjourned.

MINUTES / Name of Committee

Date

Page 2